

Welcome to Nursery



Vision Statement

To Question is to Grow

The Park Federation wants more children to enjoy and benefit from a first-rate education. Our academies are safe, happy and inclusive places where hard work, good behaviour, creativity and progress are prized.

All families irrespective of background are welcome, respected and encouraged to play an active part in their children's learning. Each and every child experiences success, grows in self-belief and increases in confidence.

Thank you for choosing Wood End Park Academy Nursery as your child's first step in education, we hope they will enjoy their time with us.

We aim to provide your child with a safe, secure and caring environment where carefully planned activities take place with experienced and qualified staff.

Why Choose Wood End Park Academy

We provide the children with an amazing start to their education journey. Our skilled practitioners focus on your child and giving the children experiences to develop them not just in learning but also in life.

By joining Wood End in Early Years they get to grow into the school.

Achievements

In 2015/16 73% of our children left Early Years achieving GLD compared to a national figure of 69%

In 2015/16 94% of the children passed the year 1 Phonic Screening compared to a national figure of 81%

Facilities

We have an amazing environment for the children to learn and grow in



Up to date ICT Suite

MUGA Pitch

Large Field



Experiences

Our Early Years is filled with a variety of exciting experiences for the children. For example



Hatching Ducklings and Chicks

A visit from Zoo Lab

A day trip to London Zoo Trip

A Farm Day

A visit to Ruislip Lido



Early Years Vision

Children who attend Wood End Park Academy feel welcomed, safe and secure in an environment that builds upon each individual's wants, needs and interests.

Children build strong relationships and bonds with key adults ensuring they feel valued, allowing them to explore and learn. They develop good communication skills through positive interaction with adults and peers which aids them in learning skills that help them throughout their lives.

We foster their creativity throughout the Early Years. Children develop lively, enquiring minds with a love of learning and a lifetime of curiosity. They have many opportunities to ask questions and be interested in the answers, to solve problems and think critically. Children develop their knowledge and skills to their full potential in every area of the curriculum so they may grow into independent, self-motivated, caring and sharing members of society.

We offer a variety of real life experiences to help the children link all of their learning together. Children are offered a wide and varied curriculum utilizing both indoor and outdoor environments.

Our aim is to nurture children so that they have a great attitude to learning and have all the basic skills they require to achieve all of their aspirations.

Early Years Staff

Early Years Vice Principal

Miss Knight

Nursery Manager

Miss Simmonds

Nursery also has a designated welfare assistant and 2 additional members of staff who act as Key Workers.

School Times

8.45 - 11.45am - gates open for collection for AM sessions at 11.40am

12.45 - 3.45pm - the rest of the school finishes at 3.20pm, the Nursery gate will open at 3.30pm for parents wishing to pick their child up as they have siblings across the school.

It is important to arrive and collect on time.

The children are only here for 3 hours and we really want them to make the most of their time with us. It also helps them to learn the necessity for good timekeeping.

If you will be unavoidably late picking up - please telephone so that we can explain this to your child.

If someone other than yourself is picking up your child, please put their name on the application form or write a note explaining this so we can keep it on file. If this is a one off pick up, then you must phone or send a note with that person. If we are in any doubt, we will not send the child home until we have phoned you or your emergency contact.

Holidays

School holiday dates are published on the school website.

Attendance

We ask that you ensure your child makes full and regular use of the place offered to them. If for any reason your child will not be able to attend, for example due to illness, please could you telephone to let us know. Please call the front office on 02085737829. Attendance is monitored by senior leads and meetings held if it falls below a certain percentage. Please do arrange to speak to a member of staff if you have any concerns.

Curriculum

The Early Years Foundation Stage is made up of seven areas of learning. None of these areas can be delivered in isolation from the others. They are equally important and depend on each other. All areas are delivered through a balance of adult led and child initiated activities. In each area there are Early Learning Goals that define the expectations for most children to reach by the end of the Foundation Stage.

The curriculum is also set around the following learning characteristics:

- Playing and exploring
- Active learning
- Creating and thinking critically

Our Curriculum

Prime Areas



PSED: Successful personal, social and emotional development is critical for very young children in all aspects of their lives and gives them the best opportunity for success in all other areas of learning. This area of learning underpins everything we do in Reception. Through positive praise, we encourage children to share, be independent, a good friend to others and display good manners. We listen to every child and ensure that they feel valued and are happy and confident individuals.

CL: This area focuses on language for communication and thinking. We provide opportunities for conversation, role play, giving the children confidence and skills in expressing themselves and to speak and listen in a range of situations.



PD: Early physical development is about improving co-ordination, developing a sense of space and awareness of the space around them. It focuses on gross motor skills such as running, riding a bike, climbing, throwing and catching and fine motor skills such as pencil control, threading beads, using a paintbrush, rolling pin or using scissors. This will then help them to hold a pencil correctly to enable them to write.



Specific Areas



L: Literacy development involves encouraging linking sounds to letters, mark making and early reading and writing skills. Children have access to a wide range of books to ignite their interest. We foster the skills needed to help children prepare for more formal reading and writing when they start school.

M: This area teaches early skills in counting, number names, calculation and shape space and measure through real life problems and enjoyable challenges. Resources such as building bricks, play-dough, and sand and water play enable children to learn through solving real life challenges.



EAD: Creative development has many links with other areas of the curriculum and a lot of teaching is done through creative activities such as collage, printing or painting. This area also includes music, role play and imaginative play. We display children's work to encourage a sense of pride and achievement.



UTW: Children will develop skills that will help them make sense of the world. This forms the foundations for later work in science, history, geography, design and technology and information technology (ICT) through hands on, practical activities such as planting, cooking, and computer programs.



Our Daily Routine

8.45am & 12.45pm	Welcome Children Funky Finger Activities: activities to develop children's fine motor and hand and eye co-ordination. This will help them with writing later on. Self-registration: This is where children are encouraged to find their own name and photograph
8.55 - 9.05am & 12.55 - 1.05pm	Registration
9.05 - 9.20am & 1.05 - 1.20pm	Story / Talking together
9.20 - 11.10am & 1.20 - 3.10pm	Adult-led activities: This is the time that the key person spends time with their key children focusing on particular skills. Free flow: children have a choice of play inside or outside Free flow snack: Children help them self to fruit and milk/water
11.10 - 11.30am & 3.10 - 3.30pm	Letters and sounds activities: Pre-reading skills
11.30am & 3.40pm	Review of the day
11.45am & 3.45pm	Home Time Afternoon sessions finish at 3.45pm. Children who have siblings within the school are welcome to be collected at 3.30pm

Reading Books

We are delighted to be able to offer your child the opportunity to borrow a book to take home every week. Once your child has been assigned a key person you will be informed of the day that your child's book will be changed. The purpose of this is so that you read to your child every day and record it in the reading record book. Please take care of the books in your care.

There will be a charge of £5 for any book lost or damaged.

Uniform

- All children are encouraged to attend school in full uniform.
- Please ensure that your child's name is in all items of clothing, including shoes!
- Your child will be taking part in lots of interesting and sometimes messy experiences, so may come home dirty! It is all part of the fun!
- All children need a named water bottle in school everyday.
- We also encourage you to leave a pair of Wellies in school with your child.

Uniform should consist of the following:

- Trousers have elasticated waist: eg: jogging bottoms or leggings. No trousers with belts or tricky fastenings that you child cannot do themselves, **NO JEANS**.
- Black or blue sensible shoes or trainers with Velcro: **NO LACES**
- Socks / hair clips: school colours
- **PLEASE MAKE SURE ALL CLOTHES ARE LABELLED**

Other Useful Items

In the Autumn / Winter months: a waterproof/warm coat, hat, gloves and scarf

In Spring / Summer months: a light waterproof coat, sun hat,

All year round: Your child's school diary and reading book with reading record
a book bag



Online Learning Journeys: Tapestry

Tapestry enhances this special time, helping teachers and practitioners to capture children's experiences as well as monitor development and learning. This unique journal is shared online with parents, who are able to see special moments and view their child's progress. Parents are also able to make comments and upload special events or children's achievements from home.

We will set up a Tapestry account as soon as your child begins Reception. Ensure that you look on Tapestry regularly to see your child's progress

Website, Newsletters and Noticeboards

We try to keep you informed about events in Nursery through regular newsletters. We also ask you to keep an eye on the various noticeboards for daily information. The notice boards in the Nursery entrance keep you informed of local events. Curriculum information is also displayed. This will keep you informed of activities that the children will be doing in Nursery. Communication is a two-way process, so if there is anything you would like to know, please ask.

Mobile Phones

When parents visit the Reception, we are unable to permit mobile phone use. We ask that you put your phone on silent, you will be unable to take photographs in the setting. Please do not use your phones when picking up or dropping off your child. Your child may have something to tell you or your child's Key Person may need to relay a message to you

Parent Partnership

We seek to develop an effective partnership with parents. We show respect and understanding for the role of the parent in your child's education.

All parents are made to feel respected and valued. Children will feel more confident and positive about themselves and their learning when parents and the Key Person work together in an atmosphere of mutual respect.

Parents workshops and parent's consultation meetings are a great time for parents and staff to come together to discuss the children's progress and share how the children learn at Reception. We aim to formally invite you to meet with your child's Key Person during the year to discuss your child's progress, but we are happy for your comments and questions especially on Tapestry. We have a number of workshops across the year. Please take some time to attend these. They will give you the opportunity to see first-hand how we teach the children and how you can support them at home in certain aspects of the curriculum.

Birthdays

We like to celebrate each child's birthday. If you wish to send in cakes or any fruit for your child to share, please ensure they do not contain nuts or pork gelatine. Also if you are bringing in cake, please ensure that you only bring individual cupcakes as a large birthday cake will be hard to cut up and share out.

Accidents and Accident Reporting

All accidents requiring treatment are recorded in our accident books. Whoever picks up your child will be given an accident report. If in our opinion a child requires medical treatment, we will contact you immediately. Please make sure we have up-to-date contact numbers.

Intimate Care

When at WEPA Nursery your child may need intimate care. Staff who provide intimate care to children are fully trained in safeguarding procedures, helping them to change clothes when wet or changing nappies for those children who are not yet toilet trained. WEPA is committed to ensuring that all staff responsible for the intimate care of children will undertake their duties in a professional manner at all times. The team recognise that there is a need to treat all children with respect when intimate care is given and no child should be attended to in a way that causes distress or pain. If you would like any support in toilet training please do not hesitate to talk to a member of the nursery team.

Safeguarding

The Nursery has a duty of care to all children to ensure that they are safe and free from harm. If your child has any accidents or has hurt themselves please let their Key Person, or a relevant member of staff know. We are duty bound to follow up any unusual marks or injuries and if required reporting them to the safeguarding authority who may need to follow them up.

Toys from Home

Occasionally children like to bring a toy from home to show other children or an adult in the Nursery, or just for security. Could you please discourage this as much as possible as treasures can easily be lost or misplaced which can be very upsetting for the children.



**Thank you for taking the time to read through this
information booklet.**

**If you ever have any questions, please do not hesitate to contact a
member of staff and we will be happy to help**

Wood End Park Academy

Judge Heath Lane

Hayes

Middlesex UB3 2PD

Tel: 020 8573 7829

Email: wepaoffice@theparkfederation.org

Website: www.woodendpark.academy