



Wood End Park Academy

Thursday 23rd November 2017
 Meetings Room
 Head Boy/Girl and Prefects Meeting Minutes

	Present	Ms Johra, Miss Shelford, A 6CL, P 6FI, A 6CL, S 6FI, I 6HM, K 6LD, H 6LD and T 6LD Apologies: None Minutes taken by: Miss Shelford
	Agenda Item	Discussion Points and Actions
1.	Reading Results	Good results in reading but could be better. Reception: Read very well compared to other children their age. Year 1: Phonics results were outstanding and the best in the trust at 94% Year 2: Are in line with other children their age. Year 6: Slightly below and therefore we need to help in any way we can to make sure this year's year 6 are better.
2.	Reading Target Cards	These have been explained by the teacher however it is up to you to complete these either at home or during Guided Reading. Few examples of targets and what they mean (provided by the children around the table. <ul style="list-style-type: none"> • Comparisons: Taking two books you have read and seeing how they are similar or different. • Inferences: What clues there are in the text that is not directly saying what is happening? • Opinions/Evidence: Why do you think that? • Facts/Opinions: What in the text is fact and what is someone's opinion. • Structure: Beginning/middle/end. • Summarise: What has happened in the text you have just read. This important to make sure you have understood. Targets Cards Should: <ul style="list-style-type: none"> • Be placed into the plastic wallets provided. • Have scrap paper with them which should contain written evidence of the target you have just met/carried out. • Dated, so that it can be noted when these targets were completed. Action: All Prefects to bring their own and a selection of your classes reading target cards complete with the evidence mentioned earlier.

		<p>Action: Miss Shelford to provide 6FI with new cards.</p> <p>Please Note: If year 6 can complete their targets cards with sufficient evidence, the year group will be treated to a disco on the last day of term with refreshments provided.</p> <p>Well Done to Atika 6LD, Soarah 6CL, Preet 6FI and Amandeep 6HM for a great start to their Reading Target Cards along with evidence to show that they have successfully met these targets,</p>
3.	Any Other Business	<p>K - 3FI had 36 water bottles in their classroom which is more than there are pupils.</p> <p>Design a Bookmark Competition: Please design posters for a design a bookmark competition. The theme will be My Favourite Book is..... There will be a winner per year group and each winner's bookmark will be made into a real bookmark for the whole of that year group.</p> <p>Action: Prefects to bring poster designs to the next meeting.</p>
4.	Message for the Week	<p>Messages from Ms Johra will be delivered to classrooms and during the year group's assemblies.</p> <p>S/I - Reception A - Year 1 P - Year 2 K - Year 3 T/H - Year 4 A - Year 5</p> <p>Please deliver the messages to your own classes as well.</p> <p>Process:</p> <ul style="list-style-type: none"> • Knock on the door. • On entering say "Sorry to disturb you but I have a message from Ms Johra" • Relay the message to the class. <p>Today's Message: "It is important to make sure that you have a named water bottle with you every day in school as this is good for learning. Please make sure you take your water bottle home every day as there are some being left behind which makes the classroom look untidy. If bottles are left too long they may be thrown away. Also please make sure you are wearing a coat to school every day and at breaks and lunchtimes as it is getting colder now."</p> <p>Please also check the doors of the classrooms to make sure they have filled in their walk to school and attendance charts up to today.</p>
5.	Next Meeting Date/Time	Friday 1 st and Tuesday 5 th December 2:30pm in the meetings room.