

Dear parent / carer,

I am writing to you to advise you of the school dates for this term. The term finishes on Wednesday the 20th December 2017 at 2.30

The return to school date for the start of the new school term is the 3rd January 2018.

The school has a clear and strict policy on attendance therefore all children should attend school until the last day and return to school on the first day.

All children need to be in school each day and term time leave will not be allowed.

It can result in a fine of £60.00 per parent per child increasing to £120 per parent per child if not paid within 28 days. Failure to pay may result in the Participation Team from the London Borough of Hillingdon with a prosecution at Uxbridge Magistrates Court.

If your child is absent during this time at the end or beginning of the term you will be asked to come into school to attend a meeting with Ms Johra regarding the absences.

No unauthorised holiday should be taken during this time.

If your child is absent at this time Medical Evidence from the GP will be asked for.

Thank you for your support in this matter.

Ms Surjeet Johra
Principal