



# Wood End Park Academy

## Parent Council Meeting

### Meeting Minutes 21<sup>st</sup> November 2016

	Item	Actions
1.	Review minutes from last meeting	N/A First meeting this school year.
2.	Updates on school (events, year group news, forthcoming events)	<ul style="list-style-type: none"> <li>• Road Safety Week</li> <li>• Anti Bullying week last week</li> <li>• Parents meeting Day</li> </ul>
3.	Feedback from Parent Council members	<ul style="list-style-type: none"> <li>• Communication about whole school events e.g the balloon release, parents were not aware that they could attend this year, this message had not got to them but it is something they would have liked to attend.</li> <li>• Could we utilize the text service to get parents to the big events as more parents will come and this would benefit all especially the whole school events.</li> <li>• Pupils not being safe on the road outside - discussion around parking and how this is very dangerous for children and parents - RK explained that school have been in contact with council and they are utilizing community services including wardens and police to help with this.</li> </ul>
4.	Focus of meeting	<ul style="list-style-type: none"> <li>• Went through PowerPoint of what a parent council is and what it does.</li> <li>• Discussion about promotion of parent council to get more involved ideas include               <ul style="list-style-type: none"> <li>-Promotion - flyer with all dates on being sent in advance</li> <li>-Reminder flyers sent nearer date of meeting</li> <li>-Flyers put all around the school including front office (near the dinner menu was suggested), display cabinets, classroom windows, and display cabinets at front of school.</li> <li>-One parent councilor said she will message other parents she has on contacts to remind them</li> </ul> </li> </ul>

Before the 12<sup>th</sup> December another introduction to parent council afternoon tea to be completed to get more parents in.

5. AOB

- Road Safety - How can the parent council help?

Promotion of walk to school by parent councillors. Think about designing a flyer with their ideas that they can hand out to the parents this week as it is road safety week so links in nicely with the work the children are doing. The parents are willing to come in from 8.20 on Friday morning to flyer at each gate encouraging more children to walk to school.

Some ideas of what to put on the flyer include

- Keep Judge Heath Lane clear
- Make the road safe for your child
- Walking keeps your child healthy
- Use the time you walk to talk to your child about what they are going to do in school or have done in school.

Parent Councillors Volunteering

Told the parent councillors that they can get a DBS check through the school and then if they want to they can volunteer to come in and read with children or help with phonics etc. Explained to speak to Laura at front office who can get this arranged.